

St Peter's & St Mark's, Maidenhead

Registered Charity No. 1128896

Agenda for the Annual Parochial Meetings

Sunday 29th April 2018 at 11.45am at St Peter's Church Maidenhead.

Annual Meeting of Parishioners

1. Apologies for absence
2. Approval of 2017 Annual Meeting of Parishioners Minutes.
3. Election of Church Wardens – *Jean Stevens and Ian Knight are proposed*

Annual Parochial Church Meeting (APCM)

1. Apologies for absence
2. Approval of 2017 APCM Minutes.
3. Matters Arising
4. Declaration of Any Other Business
5. Elections to the PCC
6. Appointment of Stewards/Sidespeople
7. Appointment of Independent Examiners of 2018 accounts
- M R Salvage Ltd of Bourne End is proposed
8. Electoral Roll Report (Linda Goulding)
9. Finance Review for 2017 (Alan Berry)
10. Any Other Business (as raised at agenda item 4)

**ANNUAL PAROCHIAL MEETINGS
ACCOMPANYING REPORT**

29th April 2018

Elections to the PCC

To meet the requirement that one third of the PCC retire and are re-elected each year, we have 4 people standing for election to the PCC for the three-year term 2018-2021. These are:

Lucy Bellinger
Ian Cheeseman
Tony May
Tim Stone

PCC Review of the Year

The PCC met 7 times in 2017.

Over the year the PCC has discussed many topics, significant among them:

Jan 2017 - The PCC Discussed 'Why the PCC Exists?' The session, Chaired by David and Howard, concluded that the PCC exists to co-operate with the Vicar in sharing leadership of the parish so that we may all: Play our part in God's mission and ministry in this place; steward our buildings for the furtherance of God's kingdom; contribute to the wider life of the Church of England; conduct ourselves in ways which fulfil best practice in safeguarding, finance, and employment. The PCC approved the 2016 Accounts for External Examination. After substantial discussion in 2016, the PCC agreed to pass a budget for 2017 with a projected £10k deficit. To address this deficit it was agreed at this PCC that a stewardship group be convened.

Mar 2017 – The PCC discussed and consolidated inputs to 3 previous Vision Forming and Shaping Sessions. Further trips were approved for our children and young people. It was noted that more volunteers were needed to resource this important area of ministry. The examined reports had been received from the Independent Examiner, and were approved for the APCM. Allocation of our mission giving for 2016 was approved. This was to be distributed between our local and international mission partners.

May 2017 –The PCC concluded that the parish should seek to appoint a part time Administrator, to enable to incumbent to focus on mission and ministry. Further work was completed on the emerging vision for the parish. A discussion also took place regarding the restructuring of the Youth Ministry provision to aid with the shared vision across this important ministry area.

Jul 2017 - Lay Licensed Ministers are people who are theologically trained and recognized by the wider church, to preach, lead and assist in pastoral and evangelistic work. At this PCC we welcomed Ruth Knight as our new Lay Licensed Minister at St Peter's & St Mark's. Further discussion took place regarding our vision. In particular, careful consideration was given to how we might resource our emerging priorities, so that we can work towards making our vision a reality. The summer trip to Soul Survivor was approved. An update was received from each group, and there was discussion around ensuring continuing good practice in the area of Risk Assessment for off-site trips. The Buildings Team at the Diocese of Oxford had submitted plans for the redevelopment of the existing vicarage site on Courthouse Road. These plans were considered and discussed.

Sep 2017 - The PCC discussed the Vision and consolidation of resourcing priorities. A draft budget to cover years 2018 to 2020 including the resources required for the Vision was endorsed by the PCC. The PCC endorsed a case statement for the stewardship programme and the timetable for the Vision and stewardship programme was discussed. Diocesan plans for the new Vicarage were discussed and representation for meeting with the Diocese in October was agreed where the PCC would state changes that they feel were essential. An update on the authorisation for off-site activities was given.

Oct 2017 – The PCC met with Archdeacon Olivia Graham and David Mason (Head of Glebe, Diocese of Oxford) to discuss the Vicarage redevelopment scheme. This was an extraordinary PCC meeting as part of a consultation on the redevelopment scheme.

Nov 2017 – The PCC were briefed on new plans for the development of the Vicarage site. The Diocese had taken account of the PCC's requests/requirements at the Oct 2017 meeting and it was now expected that plans would be approved by the Diocese and put forward for local planning approval. Approval was given by the PCC for the following: an updated budget for 2018, 2019 and 2020; a policy for the level of reserves; the level of Parish Share; wedding and funeral fees. The positive response to the Stewardship Programme meant that plans could be made to recruit a Children and Families Worker in 2018. Plans were made to commence a project in 2018 on the new Data Protection Regulations. A process and approval form for all activities either off or on site was presented and approved by the PCC. David informed the PCC that a Curate had been appointed to join the Parish in June 2018.

Deanery Review of the Year

The Deanery Synod provides the PCC with an important link between the parish and the wider structures of the church. As at 31 Dec 2017 six members of the PCC were also members of the Deanery Synod. David Short, Joanna Ellington, Carol Cooper, Fran Sharp, Alan Berry and Wendy Frampton. In 2017, there were 3 meetings. In addition to acting as a conduit for General Synod the Deanery Synod covered presentations on Youth Mental Health.

Report on the Fabric, Goods and Ornaments

St Peter's Church Centre. Whilst no major works have been carried out this year, much has been done to help keep the church and centre in good order, including:

Replacing failed lamps throughout the building. In the chancel and nave, replacements have been low energy LED. The upstairs large meeting room lights upgraded from 35 watt halogen to 5w LED, making the room significantly brighter. Replacing failed hanging illuminated emergency exit direction signs. These include 'maintained' batteries to illuminate them in the case of power failure.

A draft excluder was fitted around the external door in the tower. The main meeting room walls were repainted. Additional shelving in the utility room and tower were installed. Repairs were made to a number of chairs in the church. Leaking taps in the kitchen and on the utility sink were repaired. The thermostat in the range cooker was also repaired. As well as other minor repairs, such as to the utility room door handle mechanism.

The main partition (movable wall) in the main meeting room was repaired. There was an inspection and servicing of the burglar alarm, lightening protection, fire alarm systems and fire extinguishers in line with requirements. The garden working party met several times, keeping the grounds in good condition.

Much of the above was made possible with the active assistance of a number of members of the church.

Furniture acquired has included: An outside bench, funded by donations was installed. A new lectern for the church was also donated.

St Mark's Church. The main works carried out have included: Clearing the gutters and downpipes. This had caused a damp patch affecting the internal plaster. The first phase of lighting replacement has been carried out. A number of loose floor tiles were fixed.

The FULL Approved and Examined Annual Report and Accounts 2017 are available on the church website by clicking on the members area and choosing 'Annual Parochial Church Meeting' from the drop down menu. Also available here are the minutes from the 2017 Annual Parochial Meetings.